

Welcome to the Cottages at Port Stanton

Welcome to The Cottages at Port Stanton!

We hope that you enjoy your stay with us.

If you need assistance at any time, please feel free to contact the office. Office hours for the week are typically as follows:

8:00 a.m. - 11:00 p.m.

If you need **emergency assistance after these hours** please dial extension #116 and the manager on duty would be happy to assist you. Please listen to the full message for instructions.

Included in this directory, you will find...

- ❖ Cottage polices, contents & important contact information
- ❖ Echo's Dining Lounge information
- ❖ BW Market information
- ❖ Spa Services – Wink n Wave
- ❖ A list of activities and events in the local and surrounding areas

Echo's Dining lounge is open, during season, daily for Breakfast, Lunch and Dinner. Please call the Front Desk (ext. 0) to check availability and to make a reservation. A Take Out menu is also available. You can view sample menus at www.bayviewwildwood.com.

Again, I hope you enjoy your week here with us at The Cottages at Port Stanton. Please do not hesitate to contact the office staff if you have any questions or concerns.

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Cottage Policies:

Check-in is after 3:30 p.m.

Check-out is before 11:00 a.m.

Charge Account: You will have charge account privileges for telephone charges, rentals, programs fees, meals and other expenses you authorize. We will require a credit card authorization on check-in to use this account.

Occupancy: Our cottage occupancy is based on the following guidelines:

- One bedroom cottages have a maximum of 4 persons
- Two bedroom cottages have a maximum of 8 persons (owners) & 6 persons (renters)
- Three bedroom cottages have a maximum of 8 persons
- "Persons" are regarded as ages 3 and above.

Parking: Parking will be available behind the cottage for two vehicles. Any further vehicles will need to park in the visitor parking area throughout the property. Please do not park on the grass as there are septic lines and water lines that run to your cottage.

Noise: No noise or disturbance will be allowed at any time between 11:00 p.m. and 8:00 a.m.

Excessive noise is not permitted at any time.

**New propane tanks are available on the deck of the Sunset Lounge
located across from the back of cottage # 401.**

Please call the front desk if you require assistance.

Cribs and High Chairs: Available at a rental fee of \$5.00 per day, plus taxes. If needed, please contact the front desk to help you.

Damage: Please notify the front office of any maintenance, housekeeping repair or damage, replacement issues **as soon as you become aware.**

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Housekeeping Services:

- Available at an **extra charge**
 - Full Changeover -\$200.00
 - Refresh (towel change and bathroom touch up) - \$50.00
 - Change Beds - \$50.00
 - Set of sheets - \$5.00 per set (pillow cases, flat and fitted sheets)
 - Set of towels - \$5.00 per set (face, hand, body & sheet)

All prices subject to applicable taxes
- Please book any extra housekeeping services early enough to have time for extra staff to be brought in.
- On departure, cottages requiring more than usual housekeeping will be subject to a cleaning fee.

All Cottages are Non-Smoking.

There is no smoking allowed within 10 meters of any entrance way or activity area.

Unfortunately, we do not allow any Pets

On Departure:

In consideration of the next owner, please:

- Empty refrigerator and cupboards of contents
- Wash all soiled dishes, fill and turn on dishwasher to the quick cycle prior to departing the cottage.
- Ensure all cookware and kitchen utensils are cleaned and return any dishes not in the dishwasher to their storing place. Please do not put pots and pans in the dishwasher.
- Take all garbage and recycling to the bins at the outside of the cottage
- Place all used bedding on the floor in each bedroom
- Place all used towels on the floor in the bathroom



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- If you have time, feel free to sort linens into the bags provided for you on your deck on departure day (one for towels, one for linens). This is not mandatory.
- Return all furniture items to their original intended location inside the cottage if they have been moved during your stay.
- Empty dryer lint trap (after each use)
- Ensure all thermostats are set: Winter 17C or 63F Summer 20C or 70F
- Turn fireplace thermostat (located on the side wall) to the “off” position
- Ensure BBQ is in the “off” position and that the main gas valve to the BBQ is in the “off” position as well. Please leave BBQ clean for the next occupant.
- Lock all windows and doors
- Turn off all the lights.

Key Extensions:

Front Office	0
After Hours Emergency	116
Echo's Lounge	107
Laundry	120
Cottage Owners' Centre – Susan	114
Sunset Lounge	245
Waterfront	109
Jason Stanton , General Manager	103
Sherry Cleaveley , Rooms & Maintenance Manager	122
BW Market	111

Telephone Use Information

The Front Desk:	Press '0'
Room-to-Room:	Enter three-digit room number, If room number is two digits Press 5 + #,
Local Calls:	Press 9 + Area Code + #

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Retrieving Voice Messages: Press "622"

- *All local, calling card or collect calls are free of charge*
- *Any long distance calls are subject to \$3.00 + the Applicable Bell Canada Charge + applicable taxes.*

Important Contact Information:

Key Phone Numbers:

Bayview Wildwood Resort	705-689-2338
The Cottages at Port Stanton	705-689-2338, Ext 114
Bayview Wildwood Resort Reservations	800-461-0243
Facsimile	705-689-8042
Bayview Wildwood Resort Switchboard	705-689-5153

Email Address:

Susan, Owners Services susan@thecottages.ca

Web Sites:

Bayview Wildwood Resort: www.bayviewwildwood.com
Interval International: www.intervalworld.com

Interval International

Membership Services Information	1-800-843-8843
Exchange Services	1-800-828-8200

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Damage Deposit for Cottage Rentals & Interval International Guests:

Upon check-in, a **pre-authorization of \$500** was put on your credit card to cover any fines, damages, missing contents or excessive cleaning requirements in your cottage upon check out.

You are responsible to adhere to the Rules and Regulations of Cottage Occupants and to be responsible for any fines associated with non-compliance.

The Rules and Regulations and Schedule of Fees and Fines are included in this Guest Directory.

Any fines, damages, missing contents or excessive cleaning requirements upon checkout from the cottage are your financial responsibility.

Upon inspection of your occupied cottage, we will inform you of any further financial obligation required from you and your party.

Schedule of Fees and Fines

1. ***Not Leaving Cottage in Good Order as per Departure Checklist:***
\$100.00 plus additional cleaning costs (to be determined on an as-needed basis, min. \$25)
2. ***Damage to Cottage and its furniture/fixtures:***
\$100.00 plus cost of damages (to be determined on an as-needed basis).
3. ***Failure to Depart Assigned Cottage at Designated Check-out Time:*** \$200.00
4. ***Smoking in a Cottage:***
\$300.00 plus additional cleaning costs (to be determined on an as-needed basis, min. \$50)
5. ***Pets within Cottage:***
\$300.00 plus additional cleaning costs (to be determined on an as-needed basis, min. \$100)
6. ***Exceeding Maximum Occupancy Limit:***
\$300.00 plus eviction of extra occupants as required.
7. ***Nuisance and Noise:***
Cottage is used in any inappropriate manner or occupants create or permit activities that create a nuisance for other cottage occupants or permit the cottage or property to be used in any unlawful manner or cause any disturbance that interferes with the use of the cottages and property by other Occupants. Minimum Fine \$300.00. Inappropriate manner/behavior and fine charged are determined exclusively by Property Management. Other actions taken such as eviction, police etc. as per decision of Property Management.

HST to be added to all fines



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The Cottages at Port Stanton RULES and regulations for cottage occupants

The Cottage Occupant acknowledges and agrees to be bound by and to ensure that all Cottage guests, invitees and assignees of the Occupant are bound by the following rules with respect to the use of the Cottage and Property:

1. **Smoking:** No smoking is permitted inside Cottage or inside any building on the Property and as well no smoking in the common areas..
2. **Registration:** The Occupant shall ensure that the Occupant and all guests, invitees and assignees register at the reception desk upon arrival and before departure. Keys and parking passes will be provided by the Property Manager upon arrival. The Occupant will be responsible for the costs of replacing any keys or parking passes which are misplaced by the Occupant or any guests, invitees and assignees of the Occupant. The Occupant agrees not to provide any keys or parking passes to any party other than guests, invitees and assignees who have registered upon arrival as above.
3. **Guests:** All guests visiting the Cottage are required to register at the Reception Desk at Bayview Wildwood Resort and receive a parking permit which must be displayed in the vehicle while on site at all times. All guests will be subject to the same rules as the Occupant.
4. **Check In/Check Out Day and Time:** The check-in and check-out time in each Cottage will be 4:00 pm check-in and 11:00 am check-out.
5. **Noise:** The Occupant acknowledges and agrees that:
 - No noise or disturbance will be allowed at any time between 11:00 p.m. and 8:00 a.m.
 - Excessive noise is not permitted at any time.
6. **Maximum Occupancy:** The maximum occupancy permitted, in the pool and at the pool/patio area will be posted and must be observed by the Occupant. The following are the maximum number of persons permitted in the Designated Cottage:
 - If Oak or Birch Design 3-BR Cottage: ten (10) persons if owners, eight (8) persons if renters
 - If Butler's Ridge Design 3-BR Cottage: eight (8) persons
 - If Sawmill Design 2-BR Cottage: eight (8) persons if owners, six (6) if renters
 - If Whispering Pine 1-BR Cottage: four (4) persons
7. **Health Regulations and Posted Rules and Regulations:** The Occupant undertakes and agrees to comply with all health regulations with respect to the use of the pool.
8. **Animals and Wildlife:** No pets, birds, fish or animals shall be allowed in any Cottage and/or on cottage property. As well, no feeding of wildlife on the Cottages property is permitted.
9. **Nuisance:** The Occupant will not permit the use of the Cottage to be used in any inappropriate manner and will not create or permit activities that create a nuisance for the other Occupants or permit the Cottage or Property to be used in any unlawful manner or cause any disturbance that interferes with the use of other suites by other Occupants.

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RULES AND REGULATIONS FOR COTTAGE OCCUPANTS *Continued...*

10. Assemblies: Large assemblies of guests and/or visitors in the Cottage or on the Property will only be permitted after 8:00 a.m. and before 11:00 p.m. and so long as there is no excessive noise and no interference with the rights and privileges of other Occupants and their guests.
11. Snow Vehicles: Recreational snow vehicles shall be operated on the Property only in areas designated by the Property Manager.
12. Damage: The Occupant shall notify the Property Manager of any maintenance or housekeeping or repair or damage or replacement issues forthwith upon the Occupant becoming aware of any such issue.
13. Energy Conservation: The Occupant shall observe all energy conservation recommendations posted in the Cottage.
14. Steps on Departure: The Occupant shall at the end of stay in the Cottage:
 - Empty refrigerator and cupboards of contents
 - Wash all soiled dishes, fill and turn on dishwasher to the quick cycle prior to departing the cottage.
 - Ensure all cookware and kitchen utensils are cleaned and return any dishes not in the dishwasher to their storing place. Please do not put pots and pans in the dishwasher.
 - Take all garbage and recycling to the bins at the outside of the cottage
 - Place all used bedding on the floor in each bedroom
 - Place all used towels on the floor in the bathroom
 - If you have time, feel free to sort linens into the bags provided for you on your deck on departure day (one for towels, one for linens). This is not mandatory.
 - Return all furniture items to their original intended location inside the cottage if they have been moved during your stay.
 - Empty dryer lint trap (after each use)
 - Ensure all thermostats are set: Winter 17C or 63F Summer 20C or 70F
 - Turn fireplace thermostat (located on the side wall) to the "off" position
 - Ensure BBQ is in the "off" position and that the main gas valve to the BBQ is in the "off" position as well. Please leave BBQ clean for the next occupant.
 - Lock all windows and doors
 - Turn off all the lights.
15. Security: At any time when the Occupant or guests, invitees, assignees or subtenants of the Occupant are in occupancy of the Cottage, the Occupant undertakes and agrees to ensure that:
 - The Cottage is kept locked at all times when unoccupied.
 - Secondary locks are used at night and at other practical times when the Cottage is occupied.
 - Any suspicious activities, vehicles and/or persons seen or suspected on the Property are reported to the Property Manager.



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16. Overstaying Occupants: Any Occupant who remains on the Property after 11:00 a.m. on the scheduled departure day may be evicted from the Cottage at the discretion of the Property Manager.

17. Charge Account: The Occupant may, upon request, be extended charge account privileges by the Resort for telephone charges, equipment rentals, meals, recreation program fees, extra housekeeping fees and other expenses which may be incurred, provided Occupant must first provide credit card authorization at check-in to same.

The Cottages at Port Stanton - Internet Connection

Welcome to The Cottages at Port Stanton. We are pleased to supply free, high-speed internet service for your use during your stay with us.

The wireless service can be accessed in your cottage. A password is not required to access the wireless service.

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Cottage Contents

Please ensure the following list of cottage contents are present in your cottage upon arrival.
Our Rooms staff will be checking the contents upon departure.

Furniture, Appliances and Furnishings:

Beds (Queen or King or Doubles or Twins)
1 Sofa Bed
2 Lounge Chairs
Coffee Table
End Tables
Night Tables
Dressers
Lamps
Dining Table & Chairs
Stools at Counter
Verandah Table, Chairs
2 or more TVs
1 DVD
Satellite Receiver
Radio
Radio/Clock Alarm – bedrooms
Telephone - fee for service
Separate Internet Access
Sheets, Blankets, Pillows, Bedspreads
Bath Towels & Sheets, Hand Towels, Facecloths, Bath Mats)
Door Mat
Cushions
Waste Baskets
Iron & Ironing Board
Laundry Basket
Carpet Sweeper
Broom & Dust Pan
Hair Dryer
Propane Fireplace
Clothes Hangers in Closet
Ashtrays (for outside use)
Cleaning Supplies (liquid detergent)
Scouring pads, dish rack, dishwasher tabs, toilet plunger
Toilet Brushes
Toilet Paper & Facial Tissue
Disposable Drinking (4 small plastic glasses in bathroom)
Acrylic Glasses (6 tall, 6 juice)
Outdoor Waste & Recycling Containers
Outdoor Waste Receptacle & Outdoor Recyclables Container
Pens, Notepads
Recent General Interest Magazines
Resort Service Guide
Telephone Services Guide
Operating Manuals
Clothes Drying Rack
Clothes Washer & Dryer

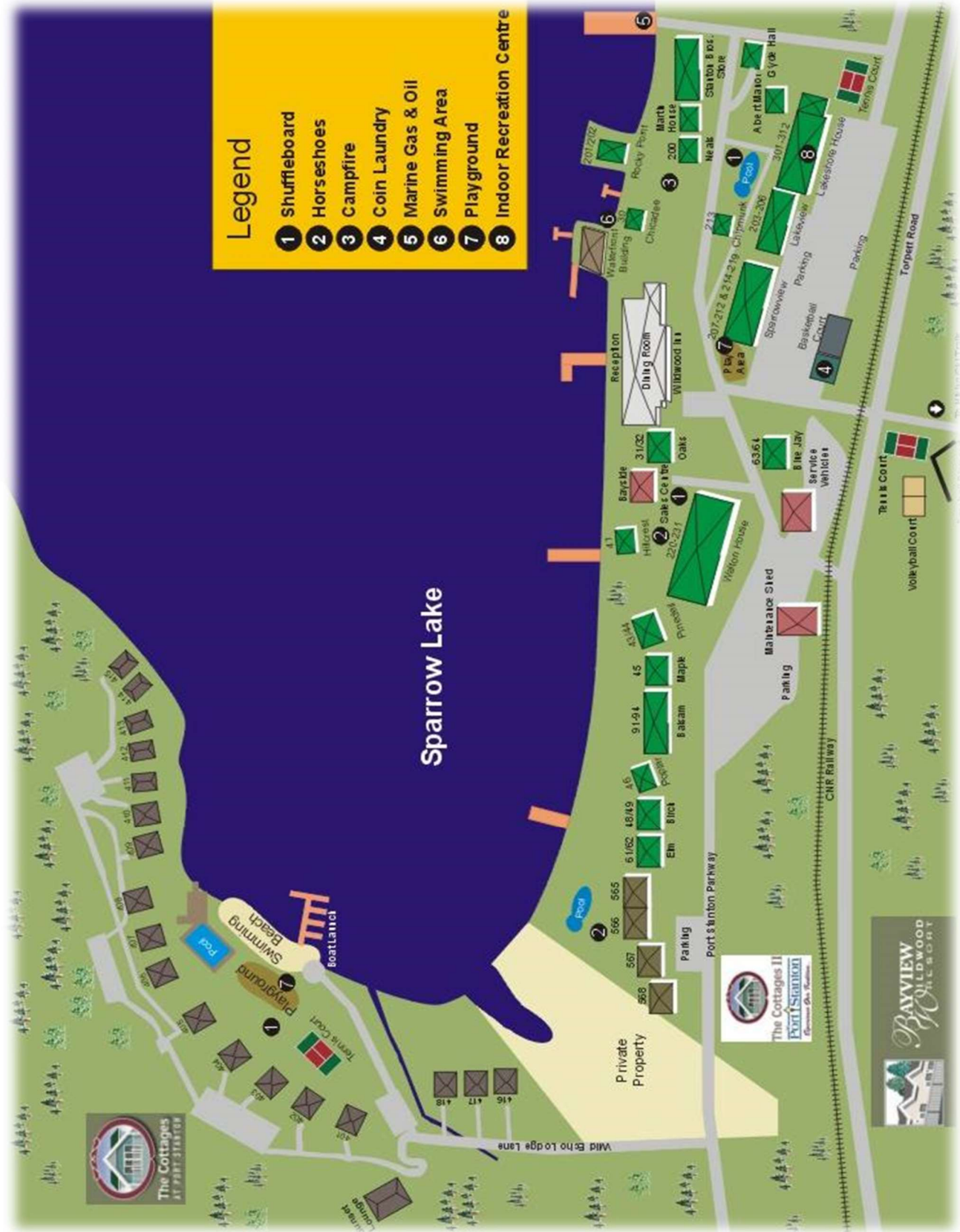
Kitchen Wares:

Propane Barbecue & Tools
Electric Stove
Fridge/Freezer with Ice Maker
Dishwasher
Cooking Utensils (Knives, spoons, masher)
Serving Utensils
Dishes
Cutlery
Glassware
Wine Glasses
Salt & Pepper Shakers
Measuring Cups & Spoons
Coffee Mugs
Bread Basket
Can Opener
Cream & Sugar Containers
Serving Platters, Bowls & Tray
Cutting Boards
Cookware (pots, bowls, frying pans, baking sheets)
Kitchen Linens (3 drying towels, dish cloth)
Salad Spinner
Toaster
Coffee Maker
Coffee Filters (permanent)
Placemats
Kettle
Microwave
Hand Mixer
Flower Vase
Corkscrew
Bottle Opener
Paper Towel Dispenser
Coasters
Ice Container
Tea Pot
Electric Frying Pan
Blender
Mixing Bowls



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Recreation Facilities and Programs:

On Site:

- Outdoor pool with patio and whirlpool (seasonal – May to September)
- Sunset Lounge with screened in outdoor whirlpool (open all year)
- Tennis court and shuffleboard
- Kayaks, canoes and paddleboards (seasonal)
- Children's Swings
- Natural Beach
- Bonfire Pit
- Docking facilities

At Nearby Bayview-Wildwood Resorts:

- Indoor Pool
- Games Room with billiards, table tennis and air hockey
- Children's Indoor Treehouse (climbing play structure)
- Licensed lounge with occasional entertainment (*see recreation schedule*)
- Hiking Trails
- Tennis Courts with pickleball lines
- Sports Equipment
- Massage – **Wink and Wave** is Ontario's first fully Mobile Beauty and Wellness Service. Since 2014, they have been offering a wide range of professional health and beauty services throughout Muskoka & the GTA. Bayview Wildwood Resort has partnered with Wink & Wave to provide spa services in the comfort and privacy of your own accommodations. For best availability, it is highly recommended that you book well in advance of your arrival to the resort. Please check our website and look under Spa Services to see everything that they offer and how to book an appointment.
- See Recreation Program for schedule of events

Sunset Lounge

The Sunset Lounge is open and available for use by all cottagers. In the Lounge you will find a small kitchen area with table and chairs, satellite TV and a sitting area. The Lounge also has an outdoor hot tub that is open all year. Towels are not provided in the Lounge for the use at the hot tub – please bring them from your cottage.

The Lounge is open daily from 7:00 am – 11:00 pm

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Welcome!! Our Food and Beverage team is delighted to have the opportunity to serve you at Echo's Dining Lounge and Echo's Lounge.

We look forward to making your dining experience a unique pleasure!

Your comfort and enjoyment is my priority. Should you have any questions or concerns regarding your dining experience or specific dietary needs it would be my pleasure to discuss them with you personally, simply contact me through the front desk.

Enjoy your stay...

Sincerely,

Jed Murray

Manager Food and Beverage



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Dining in Echo's Dining Lounge:

Please see your activity guide for actual meals times
as they may vary slightly from the times printed below.

Breakfast:

- ❖ Available daily at 8:00 a.m. – 10:00 a.m. Availability and hours subject to change.
- ❖ Reserve through Front Office

Luncheon:

- ❖ Available from 12:00 p.m. – 1:00 p.m. Availability and hours subject to change.
- ❖ Reserve through Front Office

Dinner:

- ❖ Available daily at 6:00 p.m. – 7:00 p.m. Availability and hours subject to change.
- ❖ Reservations Required. Call the front office

Children's Programming:

- ❖ Available designated holidays and weekends – view the activity schedule given to you at check in
- ❖ Available throughout Summer – mornings and evenings
- ❖ Available for Children 3 years and older
- ❖ Cost: Morning session \$30 per child and evening session \$15 per child, plus applicable taxes
- ❖ Inquiries and bookings can be made through the front desk

All listed prices are subject to change and applicable taxes.
Gratuity is at your discretion.

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In-Room Wine Service

If you would like to have any of our bottled wines,
please place your order with the **Front Desk**
by pressing "0" on your telephone.
A 15% service charge will be added
to the cost of the wine plus taxes.

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Local Restaurants:

Blue Moon Restaurant

Hwy 11 South, Severn Bridge

705-689-0782

Boston Pizza

3300 Monarch Dr., Orillia

705-329-0994

Boston Pizza

1100 Bay St., Gravenhurst

705-684-8024

Brewery Bay Food Co

117 Mississauga St. E., Orillia

705-329-0943

East Side Mario's

315 Memorial Ave., Orillia

705-329-2800

Kelsey's Restaurant

405 Memorial Ave., Orillia

705-327-2900

Lake Country Grill

425 West St N., Orillia

705-329-0303

Montana's

3250 Monarch Dr., Orillia

705-327-1194

Sawdust City Brewery

397 Muskoka Rd N., Gravenhurst

705-681-1100

Tailwinds

3449 Airport Rd., Orillia

705-325-1020

The Oar

530 Muskoka Rd N., Gravenhurst

705-687-8618

Theo's Eatery

214 Memorial Ave., Orillia

705-329-4444



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Shopping Areas:



BW Market: (Open May to September) - BW Market (lower level of the Main Inn) will offer authentic Bayview Wildwood Resort apparel & souvenirs, Kawartha Dairy ice cream, snacks, grocery items, toiletries, coffee & more! Pub food and cold beverages (licensed by LLBO) are also available throughout the day. This is where you will be able to buy worms for fishing. There will be no gas available this summer on the property.

Orillia Square Mall - Located on the West side of Highway #11, 20-minute drive including a No Frills grocery store, Canadian Tire, Mark's Work Warehouse, SportChek

Coldwater Street/Hwy #12 West exit off Hwy 11 - Zehrs grocery store on East side and Wal-Mart, Staples and Westridge Mall on West side of Highway #11.

Liquor/Beer Stores:

Town of Washago Liquor Store

- Take Hwy 11 North, take exit 169. The liquor store will be right in front of you at the stop sign.

Orillia Beer Store

- Take Laclie St. exit off Hwy 11, first set of lights turn left.

OR

- Take Hwy 12/ Memorial Ave. exit, make a left on Forest Ave., and at next set of lights turn left, on your left hand side.

Orillia Liquor Store

- Take Laclie St. exit, follow it downtown, and make a left on Mississauga St., on your right hand side.

OR

- Take Hwy 12/ Coldwater Rd. exit off Hwy 11; make a right on Westmount Dr., on your left hand side, in Zehrs parking lot.